MINUTES

OFL-BALDWIN PARK, INC.
A California Nonprofit Public Benefit Corporation

BOARD OF DIRECTORS
REGULAR MEETING

June 23, 2025

Zoom Meeting Dial-In: 1-669-900-6833
Zoom Meeting ID: 832 6287 5139

Meeting Location: 12731 Ramona Boulevard, #201, Irwindale, CA 91706

A regular meeting of the Board of Directors ("Board") of OFL-Baldwin Park, Inc., a California nonprofit public benefit corporation ("OFL-BP" or the "School") was held on June 23, 2025 at the meeting location and by teleconference according to the Agenda posted in accordance with the Ralph M. Brown Act and distributed to the Directors in compliance with the corporation's Bylaws. Members of the public were provided the opportunity to observe the meeting and offer public comment using the dial-in information provided on the Agenda.

OPEN SESSION

1. Call to Order

The meeting was called to order at 10:34 A.M. (PT) by Ms. Jocelyn Finn, President of OFL-BP.

2. Welcome and Roll Call

The following Directors, constituting a quorum of the Board, were present:

Ms. Jocelyn Finn, President and Board Member
Ms. Harprit Chohan, Treasurer and Board Member
Ms. Kaitlin Breen, Secretary and Board Member

The following individuals identified themselves as being present:

Ileana Kiriakos, Superintendent, OFL-BP
Andy Tsai, Assistant Superintendent of Business Operations, OFL-BP
Richard Moreno, Director of Schools, OFL-BP
Marissa Russo, Director of Special Education, OFL-BP
Megan Betry, Principal, OFL-BP
Bryce Egardo, Principal of Online Programs ("OP"), OFL-BP
Jeffrey Moreno, Assistant Principal of Instructional Operations ("APIO"), OFL-BP
Brianna Marchand, APIO of OP, OFL-BP
Evelyn Barrios, APIO of OP, OFL-BP
Kathryn Erpenbeck, Assistant Principal ("AP"), OFL-BP
Gloria Escobedo, Chief School Business Officer, Skyrocket, Inc. ("Skyrocket")
Waneka Cabrera, Director of Diverse Learners, Skyrocket
Maricela Frymark, Senior Director of Policy and Compliance, Propel, A Charter Management Group,

Inc. (“Propel”)
Cristina Wilkinson, Chief Human Resources Operations Officer, 9 Dot Education Solutions, LLC (“9 Dot”)
Alex Salazar, Divisional Controller, 9 Dot
Jenny Jedlinsky, Senior Director of Governance and Strategy, 9 Dot
Melissa Bauer, Senior Board Relations Manager, 9 Dot
Susan Fischer, Board Relations Specialist, 9 Dot
Arlene Reyes, Board Relations Coordinator, 9 Dot
Greg Bordo, Legal Counsel for OFL-BP, Blank Rome LLP
Jennifer Robitaille, Executive Director of OFL-California, Inc. (“OFL-CA”)

3. Public Comment

Ms. Finn stated members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. Members of the public were asked to limit comments to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

There were no comments made by members of the public.

4. Items for Information and/or Action

A. <u>Consent Agenda</u>

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the School. The Board was asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

A.1 OFL-BP Consent Log Including Superintendent’s Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards

The Board was provided in their meeting materials with the OFL-BP Consent Log Including Superintendent’s Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards for the Board’s review and approval and/or ratification.

A.2 OFL-BP Local Control and Accountability Plan (“LCAP”)/School Plan for Student Achievement (“SPSA”)/Comprehensive Support and Improvement (“CSI”) Progress Update

The Board was provided in their meeting materials with the OFL-BP Local Control and Accountability Plan (“LCAP”)/School Plan for Student Achievement (“SPSA”)/Comprehensive Support and Improvement (“CSI”) Progress Update. The Board was asked to review and consider approval of the OFL-BP Local Control and Accountability Plan (“LCAP”)/School Plan for Student Achievement (“SPSA”)/Comprehensive Support and Improvement (“CSI”) Progress Update. As background, Local Educational Agencies (“LEAs”) are required to develop, adopt, and annually update a three-year LCAP using a template adopted by the California State Board of Education (“SBE”). The LCAP must include annual goals for all student groups aligned to state and locally identified priorities, a review and analysis of the effectiveness of actions and services implemented in the prior year, and adjustments to goals, actions, and expenditures based on outcomes and identified needs. The LEA was currently going into year two (2) of the three-year 2024–27 LCAP cycle. The updates presented in the 2025–2026 version reflect the evolving needs of the School and the continued focus areas identified during the 2024–2025 academic year. There was no fiscal impact. The Superintendent recommended approval of this item. The proposed motion was to approve the OFL-BP Local Control and Accountability Plan ("LCAP")/School Plan for Student Achievement ("SPSA")/Comprehensive Support and Improvement ("CSI") Progress Update.

A.3 OFL-BP Comprehensive School Safety Plan ("CSSP") for Fiscal Year 2025-2026

The Board was provided in their meeting materials with the OFL-BP Comprehensive School Safety Plan ("CSSP") for Fiscal Year 2025-2026. The Board was asked to review and consider approval of the OFL-BP Comprehensive School Safety Plan ("CSSP") for Fiscal Year 2025-2026. In accordance with Assembly Bill ("AB") 1747 and California Education Code Section 32281, the School Safety Committee has developed and will execute the CSSP as presented. The law requires designated stakeholders to annually engage in a systematic planning process to develop strategies and policies to prevent and respond to incidents involving emergencies, natural disasters, hate crimes, violence, active assailants/intruders, bullying and cyberbullying, discrimination and harassment, child abuse and neglect, discipline, suspension and expulsion, and other safety aspects. The School Safety Team collaborated with its support providers, School Parent Advisory Committee ("PAC") Team, local emergency response departments and various community stakeholders to gather information on current practices, challenges, and resources to assist in developing this plan. The following are included: child abuse reporting procedures, routine and emergency disaster procedures, suspension/expulsion policies and procedures, procedures to notify teachers of dangerous pupils, schoolwide dress code, Visitor Policy, and policies and procedures to maintain a safe and orderly environment conducive to learning.

Senate Bill 153, Chapter 38, adds a provision to California Education Code ("EC") Section 32282 requiring LEAs to adopt a plan to ensure all students can access instruction during a natural disaster or emergency. The Instructional Continuity Plan ("ICP") must be included in an LEA's CSSP by July 1, 2025. The School's ICP describes the response for establishing and maintaining communication with the school community and the continuity of educational and other support services for students when a natural disaster or other emergency disrupts normal school operations. This plan has been drafted by the School, with the consideration of California Department of Education ("CDE") guidance, and has been reviewed by School's legal counsel. This plan describes steps the School will take to initiate contact and establish two-way communication with students and their families, outlines the curriculum and assessment modalities in which can be offered during an emergency, describes types of educational and other support services available to students during an emergency, and indicates methods by which support services can be delivered to students.

The Cardiac Emergency Response Plan ("CERP") plan describes the School's Procedures to respond to incidents involving an individual experiencing a sudden cardiac arrest or a similar life-threatening medical emergency while on school grounds. This plan identifies the local Cardiac Emergency Response Team ("CERT"), describes automated external defibrillator ("AED") maintenance and locations, and related staff training/certification. The CERP protocol outlines the steps the CERT will take when responding to a suspected sudden cardiac arrest.

The CSSP is reviewed and updated annually. The fiscal impact will be absorbed by the School's 2025-2026 operating budget. The Superintendent recommended approval of this item. The proposed motion was to approve the OFL-BP Comprehensive School Safety Plan ("CSSP") for Fiscal Year 2025-2026 as presented and ratify any future edits based on changes required by education code, public health and/or government emergency response directives, as requested by the Superintendent.

A.4 OFL-BP Board Meeting Calendar for Fiscal Year 2025-2026

The Board was provided in their meeting materials with the OFL-BP Board Meeting Calendar for Fiscal Year 2025-2026. The Board was asked to review and consider approval of the OFL-BP Board Meeting Calendar for Fiscal Year 2025-2026. The purpose of an annual meeting calendar was to provide a structured and organized framework for Board activities through the school and fiscal year. It ensures that all essential responsibilities, strategic discussions, critical decisions, and compliance obligations are addressed at the appropriate time. The Board Meeting Calendar for Fiscal Year 2025-2026 helps Board members, staff, and the public understand the meeting schedule, ensuring transparency and clarity for the School. The Board Meeting Calendar for Fiscal Year 2025-2026 also serves as a planning tool for agenda preparation to ensure all fiduciary, strategic, and Board development tasks are addressed. The Board Meeting Calendar for Fiscal Year 2025-2026 included the proposed six (6) meeting dates that best align with the School's operational needs and Board member availability. There was no fiscal impact. The Superintendent recommended approval of this item. The proposed motion was to approve the OFL-BP Board Meeting Calendar for Fiscal Year 2025-2026.

Ms. Chohan moved to approve the Consent Agenda. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

B. <u>Information Item(s)</u>

B.1 OFL-BP Charter Update

Ms. Betry presented the OFL-BP Charter Update. For enrollment, there was a total of one hundred forty-three (143) students. This included thirty-five (35) Special Education ("SPED") students, twelve (12) English Language Learners ("ELL"), and seven (7) students identified as foster youth or students experiencing homelessness. The end of the year events included the San Gabriel Valley Regional New School Year Instructional Kick-Off In-service. At this event, the School reviewed its vision, outcomes and improvement metrics. The Senior Graduation Breakfast was held to celebrate graduating students with the presence of parents, staff and community members. Students not selected as graduation speakers were given the opportunity to recite their speeches at this event. Students who demonstrated academic excellence, resilience, or improvement were awarded. The School hosted its End of Year Celebration. The last event for the School was the Graduation Ceremony which celebrated the Winter 2024 and Spring 2025 graduates. The School's first Dual Enrollment course with Mt. San Antonio College was completed. A total of seventeen (17) students completed the Intro to Counseling course with a letter grade of "B" or better.

Ms. Barrios presented the Online Program ("OP") update. The OP expanded its course offerings by introducing new A-G approved visual arts classes to enrich student experience and support creative expression. The new courses offered were Drawing, Classic Cartooning, and Intro to Watercolor. They were successfully implemented and concluded this spring. Students engaged in hands-on projects where they developed artistic skills and built their confidence in storytelling. To celebrate their work, students curated an Art Class Museum Tour through a virtual gallery platform. OP partnered with Pathways College to provide students the opportunity to complete college level courses in Psychology and Film Appreciation. Students earned three (3) college credits and ten (10) high school credits upon completion. These courses introduced students to the rigor of college academics and also helped them fulfill the visual performing arts or general elective requirements. Dual enrollment offerings will be expanded in the upcoming school year. The courses offered include Spanish 101, Speech Communication, Multicultural and Gender Studies, which fulfills the ethnic studies requirement. For College Signing Day and Awards Night, a special evening was dedicated to celebrate the accomplishments of the students across multiple milestones. The event honored college-bound seniors as part of the College Signing Day, recognized students who achieved English Learner ("EL") Reclassification and graduates who achieved the State Seal of Biliteracy, and celebrated academic award recipients. Award recipients were recognized in categories such as Above and Beyond, Goal Crusher, Resilience Rockstar, and Student Ambassador. These awards highlighted personal growth, academic perseverance, and contributions to the school community. Family and staff gathered to honor these students.

Ms. Finn inquired who decides which students receive an award. Ms. Barrios stated the students' teachers decided who receives the award.

Ms. Breen expressed support for dual enrollment to include multicultural and gender studies courses, noting that these are important subject areas.

Ms. Barrios also shared that teachers, parents and students held Achievement Chats to go over student progress, academic interventions, and school services. These meetings provided families with a personalized opportunity to connect with staff, discuss their students' strengths and areas of growth. It also provided the opportunity for parents to ask questions about available resources and strengthens family-school relationship and partnerships overall. For credit attainment, the School was at 52.6%. Core course completion rates were as follows: English was at 8.2, Math was at 7.9, Science was at 9.4 and Social Science was at 8.3. For enrollment, there were one hundred forty-five (145) students in total. Of those numbers, twenty-five (25) identified as SPED students and twenty-five (25) identified as ELL.

Ms. Finn asked if there was an overlap in students identifying as SPED and ELL, to which Ms. Barrios confirmed.

B.2 OFL-BP School Wellness Policy Progress to Goals Update

Mr. Egardo presented the OFL-BP School Wellness Policy Progress to Goals Update. The purpose of this item was to provide the Board with an update on progress made toward the annual goals outlined in the OFL-BP School Wellness Policy. These goals focus on five (5) key wellness categories: Nutrition Education, Nutrition Promotion, Physical Education, Physical Activity, and School-Based Wellness Initiatives. This update highlighted implemented programs, student engagement, and ongoing efforts that support the development of lifelong healthy habits, social-emotional well-being, and active lifestyles among students. The report included a visual summary of progress across all wellness goals, examples of student participation and elective course offerings, and copies of Wellness Bulletins and flyers shared with students and families throughout the year. The update reflected the School's continued commitment to whole-child wellness through meaningful and inclusive programming.

To meet the goal of the first category, nutrition education, students were successfully enrolled in elective courses focused on health, food, and nutrition. These classes provided foundational knowledge about healthy living and informed food choices. For the second category, nutrition promotion, OFL-BP partnered with the City of Hope to deliver a course on nutrition, healthy lifestyles and the role of food and disease prevention in public health. Additionally, OP launched a cooking society led by a teacher, where students gained hands-on experience preparing healthy meals. Students in this program had the opportunity to earn elective credit, and complete their food handler's certification as well. For the third category, physical activity and education, students have access to a variety of physical activity options within the School, including the actual Physical Education ("PE") course and fitness and yoga course. They also had the option to participate in the School's sports program, encouraging physical wellness through structured team-based activity. In the last category, school-based activities, Empower U, a program supporting student social emotional wellbeing, was offered to students. Students from OFL-BP participated in a tour and seminar at the City of Hope Research Center, where they learned about ongoing work in the medical research and public health board.

Ms. Finn asked how the partnership between OFL-BP and City of Hope was established. Ms. Erpenbeck stated the School was connected through some events in the past year and that they had been in communication since then. She also stated they work with multiple departments including research scientists, outreach services and more.

B.3 OFL-BP Fall 2025 Local Indicators

Ms. Marchand presented the OFL-BP Fall 2025 Local Indicators. The State Board of Education ("SBE") has established performance standards for Local Indicators aligned to specific Local Control Funding Formula ("LCFF") priorities. Each Local Educational Agency ("LEA") is required to: annually measure progress toward meeting the requirements of each applicable LCFF priority; present the results at a regularly scheduled public meeting, separate from the consent agenda, in conjunction with the Local Control and Accountability Plan ("LCAP") adoption; and, report results publicly through the California School Dashboard using the SBE-adopted self-reflection tools. Ms. Marchand highlighted family engagement as the School continued to build upon strong practices for family engagement. This included opportunities like Back to School Night and ongoing family surveys to gather information and improve the School Climate. Based on the spring student survey, 77% of students reported feeling safe and connected, which reflects positively on engagement and wellness efforts. In regards to standards implementation, teachers reported high levels of comfort with English Language Arts ("ELA") and Math. The School continued to provide support for Science, History, and Social Science integration. These results demonstrated room for growth, as a solid foundation has been built, especially in making students feel connected and families feel involved. The indicators were submitted to the state and published on the California School Dashboard. Ms. Marchand asked the Board if there were any questions, to which there were none.

B.4 OFL-BP Financial Update

Mr. Salazar presented the OFL-BP Financial Update. The OFL-BP Financial Update is based on the April 2025 close, which was comprised of actuals from July through April plus budget for May through June, and included the Senate Bill 740 ("SB740") report, the detailed income statement, the variance analysis, the balance sheet, and the cash forecast. On the SB740 report, the Second Principal Apportionment ("P2") Average Daily Attendance ("ADA") rate was 391.19. Based on the P2 ADA, the total revenue was $8,004,282. Certificated Salaries and Benefits were $4,148,646 or 51.83% of revenue. Instruction and Related Services, including Certificated Salaries and Benefits, were $7,072,661 or 88.36% of revenue. For the non-instructional expenses, Operations and Facilities was $335,949 and Administration and All Other Activities was $552,802. There was a projected Generally Accepted Accounting Principles ("GAAP") excess revenue, which is the School's total revenue minus its total expenses, which was $72,870 or 0.91% excess revenue percentage rate for the year. The School met and exceeded its spending benchmark for Certificated Salaries and Benefits by $926,922. The School met and exceeded its spending benchmark for total Instructional-Related Services by $692,490. The projected excess revenue remained the same, after the spending benchmarks were considered, at $72,870 or 0.91% excess revenue percentage rate for the year. Mr. Salazar asked the Board if there were any questions, to which there were none.

Mr. Salazar reviewed the income statement, which is a line by line, month by month report of details which roll up into the SB 740 report. Mr. Salazar indicated that projected revenue remained consistent, amounting to $8,004,282. Both Certificated and Non-Certificated payroll and related benefits, were projected to be $4,678,388 or 58.45% of the revenue when combined. Total projected expenditures were $7,931,412. The excess revenue remained unchanged.

Mr. Salazar reviewed the variance analysis report for the School. The variance analysis establishes a baseline of variance based on 1% of the year-to-date expenditures, calculated as of the most recent monthly close. For this report, the variance threshold was $64,355. Any variance, favorable or unfavorable, exceeding this threshold was highlighted in the report. The General Consulting line item included the virtual mental health services for fiscal year 2022-2023 and fiscal year 2024-2025. The SPED services line item was underbudget, which resulted in savings.

Mr. Salazar reviewed the balance sheet, which is a snapshot of the School's assets and liabilities from inception to date. As of April 30, 2025, OFL-BP had total assets of $21,332,644; total liabilities were $11,321,814; and, total net assets were $10,010,830. Mr. Salazar proceeded to review the cash forecast. As of April 30, 2025, OFL-BP had $3,321,286 cash in bank. At the end of the current fiscal year, June 30, 2025, the School was projected to have $2,914,625 cash in bank. At the end of the next fiscal year, the School was projected to have $3,831,387 cash in bank. Mr. Salazar asked the Board if there were any questions, to which there were none.

C. <u>Action Item(s)</u>

C.1 OFL-BP Resolution 2425-02 Approval of the Spending of Funds Received from the EPA (Res. 2425-02)

Mr. Salazar presented the OFL-BP Resolution 2425-02 Approval of the Spending of Funds Received from the EPA (Res. 2425-02). The Board was asked to review and consider approval of the OFL-BP Resolution 2425-02 Approval of the Spending of Funds Received from the EPA (Res. 2425-02). Pursuant to Article XIII, Section 36 of the California Constitution, LEAs such as charter schools, are required to discuss and determine the use of EPA funds at an open meeting prior to June 30 annually, as well as post an accounting of funds received from the EPA and how those funds were expended on their website. This resolution sets forth the projected EPA funding for the 2025-2026 fiscal year, along with a
breakdown of how those funds are expected to be spent. Mr. Salazar indicated the funding would be split between certificated personnel salaries as well as their related benefits. The fiscal impact was the Fiscal Year 2025-2026 Projected EPA Funding of $1,027,572. The Superintendent recommended approval of this item. Mr. Salazar asked the Board if there were any questions, to which there were none.

Ms. Chohan moved to approve the OFL-BP Resolution 2425-02 Approval of the Spending of Funds Received from the EPA (Res. 2425-02), as presented. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.2 OFL-BP Loan Repayment Schedule for Fiscal Year 2025-2026

Mr. Salazar presented the OFL-BP Loan Repayment Schedule for Fiscal Year 2025-2026. The Board was asked to review and consider approval of the OFL-BP Loan Repayment Schedule for Fiscal Year 2025-2026. OFL-BP approved a promissory note between itself and Options For Youth-Duarte, Inc. ("OFY-D") on June 1, 2022, in preparation for the amount of student capital anticipated in the transfer of resource centers from OFL-BP to OFY-D. This original promissory note outlined a principal amount of $15,000,000 and was due to mature on June 30, 2025. OFL-BP subsequently approved an amended and restated promissory note between itself and OFY-D on March 11, 2024. The amendment included a request for the term to be extended to June 30, 2035 (an additional ten (10) years) and for the total amount to be increased by $1,000,000, for a total principal amount of $16,000,000. The interest rate is the Federal Funds Effective Rate ("FFER"), which was in effect in the terms of the original promissory note. OFY-D desired to formalize a repayment schedule for fiscal year 2025-2026 in alignment with its fiscal policies and procedures to outline monthly payments and authorize the Superintendent to make additional payments monthly when OFY-D's cash position supports additional payments. The high-level terms of the repayment schedule include: $500,000 loan payments in April, May, and June 2025; subtotaling $1,500,000; Minimum payments of $175,000 monthly, from July 2025 to June 2026; subtotaling $2.1 million; and, additional payments authorized not to exceed an aggregate total of $750,000 monthly from July 2025 to June 2026, as authorized and demonstrated by cash position; subtotaling $6,900,000 at the FFER interest rate. The President and Superintendent recommended approval of this item. The fiscal impact was $3,600,000 with additional authorization of up to $6,900,000. Mr. Salazar asked the Board if there were any questions.

Ms. Finn asked if anything had changed from the previous loan repayment. Mr. Salazar stated the loan did not have a formal repayment schedule and the full repayment was due by June 30, 2025. A structured repayment plan is now being proposed with a minimum of $175,000 per month for the next fiscal year, with a potential increase up to $750,000 monthly if the capital is available.

Ms. Finn moved to approve the OFL-BP Loan Repayment Schedule for Fiscal Year 2025-2026 as presented, including approval of receipts of $500,000 payments for April, May, and June of 2025; approval of receipt of minimum of $175,000 monthly payments during fiscal year 2025-2026, and authorize and approve Superintendent Ileana Kiriakos to receive additional payments not to exceed an aggregate monthly total of $750,000, as determined by the cash positions. Ms. Chohan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.3 OFL-BP 2025-2026 Local Control and Accountability Plan (“LCAP”) and Annual Update

Ms. Marchand presented the OFL-BP 2025-2026 Local Control and Accountability Plan (“LCAP”) and Annual Update. The Board was asked to review and consider approval of the OFL-BP 2025-2026 Local Control and Accountability Plan (“LCAP”) and Annual Update. As background, LEAs are required to develop, adopt, and annually update a three-year LCAP using a template adopted by the California SBE. The LCAP must include annual goals for all student groups aligned to state and locally identified priorities, a review and analysis of the effectiveness of actions and services implemented in the prior year, and adjustments to goals, actions, and expenditures based on outcomes and identified needs. The LEA was currently going into year two (2) of the three-year 2024–2027 LCAP cycle. The updates presented in the 2025–2026 version reflect the evolving needs of the School and the continued focus areas identified during the 2024–2025 academic year. For goal one, graduation and college and career readiness, graduation rates increased to 83.1% with subgroup improvements for Socioeconomically Disadvantaged (“FMRP”) and Hispanic students. Dual enrollment at Pathways College helped students prepare for post-secondary opportunities. For goals two and three, which are focusing on Math and ELA growth, the Math proficiency indicator moved to yellow on the California Dashboard, with a twenty-seven (27) point gain from the previous year. Targeted support through tutoring, Direct Instruction (“DI”) and software like Exact Path continued to help close the gaps in both Math and Reading. For goal four, focusing on English learners, the School maintained a 40% reclassification rate and launched additional supports like designated English Language Development (“ELD”) Lexile tracking, targeted course completion plans for Long-Term English Learners (“LTEL”). For goal five, school climate and engagement, the school climate survey showed 90% to 100% favorable responses from families and students. The School continued their wellness efforts with Achievement Chats, social-emotional learning (“SEL”) instruction, and short-term therapy through Daybreak Health. This LCAP cycle builds on last year's work and integrates strong feedback from parents, students, and staff. While challenges remain, especially in graduation rates and Math, the School remained on track with aligned actions and focused interventions.

Ms. Finn commented on how well the LCAP was presented, to which Ms. Marchand stated she would pass along the feedback to their team.

Ms. Finn asked if the LCAP contained any surprises for the team. Ms. Marchand stated the Math indicator really surprised them as it went up two (2) spots from the previous year, an indicator of great improvement.

Ms. Chohan moved to approve the OFL-BP 2025-2026 Local Control and Accountability Plan ("LCAP") and Annual Update. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.4 OFL-BP Proposition 28 Arts and Music in Schools Funding Annual Report for Fiscal Year 2024-2025

Ms. Marchand presented the OFL-BP Proposition 28 Arts and Music in Schools Funding Annual Report for Fiscal Year 2024-2025. The Board was asked to review and consider approval of the OFL-BP Proposition 28 Arts and Music in Schools Funding Annual Report for Fiscal Year 2024-2025. Approved by California voters in 2022, Proposition 28 provides ongoing funding to support arts education beginning in 2023–2024. While schools with fewer than five hundred (500) students have greater flexibility in how funds are used, all Arts and Music ("AMS") funds must support arts instruction in areas such as music, visual arts, media arts, theatre, dance, and more. For 2024–2025 Planning and Implementation, OFL-BP does not meet the student enrollment threshold requiring the hiring of an additional full-time arts teacher. Instead, in alignment with CDE guidance and allowable use of funds, OFL-BP used 2024-2025 AMS funds to expand access to arts programming in both OFL-BP and OP. At OFL-BP, an Art student group became available. The OP offers Direct Instruction classes: Introduction to Drawing, Cartooning, and Watercolor Painting. AMS funding is ongoing; each year the LEA will receive an annual allocation which it has three (3) years to expend. OFL-BP received an allocation of $45,648.00 for the 2024-2025 school year, and those funds are available to spend through the 2026-2027 school year. The annual report presented to the Board represents expenditures in the current school year; it must be Board approved, submitted to the CDE through the AMS Portal, and posted to the LEA's website. In alignment with the allowable uses outlined by the CDE, OFL-BP spent $1,508.76 of its AMS funding as summarized below, in the 2024-2025 school year. Number of full-time equivalent teachers (certificated) was zero (0). Number of full-time equivalent personnel (classified) was zero (0). Number of students served was twenty-five (25). OFL-BP continued to evaluate student needs and CDE recommendations to guide future expansion of arts programming. The fiscal impact was $1,508.76. The Superintendent recommended approval of this item. Ms. Marchand asked the Board if there were any questions, to which there were none.

Ms. Chohan moved to approve the OFL-BP Proposition 28 Arts and Music in Schools Funding Annual Report for Fiscal Year 2024-2025. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.5 OFL-BP Amendment No.2 to the Memorandum of Agreement ("MOA") No. DPR2025000045 By and Between the County of Los Angeles ("County") and OFL-Baldwin Park, Inc. for School-Sponsored Recreation at County Facilities

Ms. Marchand presented the OFL-BP Amendment No. 2 to the Memorandum of Agreement ("MOA") No. DPR2025000045 By and Between the County of Los Angeles ("County") and OFL-Baldwin Park, Inc. for School-Sponsored Recreation at County Facilities. The Board was asked to review and consider approval of Amendment No. 2 to the Memorandum of Agreement (MOA) with the County of Los Angeles, which extends the use of County park facilities for school-sponsored events through October 4, 2028. This includes events for students, parents, and staff such as professional development, Senior Socials, and awards nights. The amendment included a new effective date of October 4, 2025 and a new expiration date of October 4, 2028. The fiscal impact was approximately $3,000 for the year, which was within the School's budget for educational partner events. The Superintendent recommended approval of this item. Ms. Marchand asked the Board if there were any questions, to which there were none.

Ms. Chohan moved to approve the OFL-BP Amendment No.2 to the Memorandum of Agreement ("MOA") No. DPR2025000045 By and Between the County of Los Angeles ("County") and OFL-Baldwin Park, Inc.

for School-Sponsored Recreation at County Facilities. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.6 OFL-BP First Amendment and Addendum to the Service Agreement between 9 Dot Education Solutions, LLC and OFL-Baldwin Park, Inc.

Mr. Tsai presented the OFL-BP First Amendment and Addendum to the Service Agreement between 9 Dot Education Solutions, LLC and OFL-Baldwin Park, Inc. The Board was asked to review and approve the OFL-BP First Amendment and Addendum to the Service Agreement between 9 Dot Education Solutions, LLC ("9 Dot") and OFL-Baldwin Park, Inc. OFL-BP and 9 Dot previously entered into a service agreement on July 1, 2022 that outlined a three-year term expiring on June 30, 2025. It also included automatic renewal clauses based on certain conditions being met. One of those conditions was OFL-BP being renewed for three (3) years with no notices of material breach during the contract term. OFL-BP was only renewed for one (1) year until June 30, 2026. This was due to a policy related to the COVID-19 pandemic. 9 Dot was willing to waive that unmet condition for the automatic three-year renewal, but only if Article 2 of the agreement was amended to provide 9 Dot the right to terminate the Services Agreement immediately upon notice that OFL-BP's charter has not been renewed at the end of the current charter term or revoked. All other contract terms remained the same. The amendment will be effective July 1, 2025. The fiscal impact was estimated in the School's budget for 2025-26 school year. The Superintendent recommended approval of this item. Mr. Tsai asked the Board if there were any questions, to which there were none.

Ms. Finn commented on the Board's appreciation of 9 Dot's contribution in all of the Board Meetings.

Ms. Chohan moved to approve the OFL-BP First Amendment and Addendum to the Service Agreement between 9 Dot Education Solutions, LLC and OFL-Baldwin Park, Inc. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.7 OFL-BP Standard Industrial/Commercial Multi-Tenant Lease between OFL-Baldwin Park, Inc. and Irwindale Arrow Investors, LLC for location: 16023 Arrow Hwy, Suites A, B, C, Irwindale, CA 91706

Ms. Barrios presented the OFL-BP Standard Industrial/Commercial Multi-Tenant Lease between OFL-Baldwin Park, Inc. and Irwindale Arrow Investors, LLC for location: 16023 Arrow Hwy, Suites A, B, C, Irwindale, CA 91706. The Board was asked to review and consider approval and/or ratification of the OFL-BP Standard Industrial/Commercial Multi-Tenant Lease between OFL-Baldwin Park, Inc. and Irwindale Arrow Investors, LLC for location: 16023 Arrow Hwy, Suites A, B, C, Irwindale, CA 91706. The lease term is five (5) years, commencing on May 1, 2025 and expiring on April 30, 2030. The base monthly rent during the term follows the schedule attached within the Board item, with the first payment due upon lease execution and increases on an annual basis at a rate of 4%. For the first school year 2025-2026, the monthly payment is $8,976, with a total cost of $107,712 annually. OFL-BP's share of Common Area Maintenance ("CAM") expenses for the lease term will be $1,056 per month plus any increase in property taxes and insurance after the base year of 2025. Security deposit in the amount of $23,113.40 was due upon execution. A second equal installment of $23,113.30 is due on May 1, 2026 as additional security deposit. The lease includes a tenant improvement allowance of $105,600 for the School's build-out of the premises including modifications and enhancements. The lease also included two (2) options to extend the lease term by additional five-year periods. The fiscal impact was $583,402.94 for five years of rental payments plus any operating expenses. The Superintendent recommended approval of this item. Ms. Barrios asked the Board if there were any questions.

Ms. Finn asked what the leasing location would be used for. Ms. Barrios stated it would be the administrative office for the OP staff.

Mr. Egardo shared the space would store equipment, like Chrome books, and will be used as training rooms and meeting rooms. He also shared they currently have a storage unit for these items, but will no longer be needing that.

Ms. Finn asked if OP looked at multiple leasing spaces, to which Mr. Egardo confirmed.

Ms. Chohan moved to approve and ratify the OFL-BP Standard Industrial/Commercial Multi-Tenant Lease between OFL-Baldwin Park, Inc. and Irwindale Arrow Investors, LLC for location: 16023 Arrow Hwy, Suites A, B, C, Irwindale, CA 91706. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.8 OFL-BP Student Information Systems Services Agreement Between Education Dynamics, Inc. and OFL-Baldwin Park, Inc.

Mr. Tsai presented the OFL-BP Student Information Systems Services Agreement Between Education Dynamics, Inc. and OFL-Baldwin Park, Inc. The Board was asked to review and consider approval of the OFL-BP Student Information Systems Services Agreement Between Education Dynamics, Inc. ("EDI") and OFL-Baldwin Park, Inc. EDI will supply a student information system ("SIS") called StudentTrac and related services. The agreement included exhibits detailing the scope of work and the fee schedule, including software development services (specifying core SIS modules, extended functionality, customization, curriculum management, auditor tools, digital contract solutions, technology integrations, student advisor tools, mobile access, technology solutions, special program support), client services (including core application support, account management services, curriculum management support, professional services, and training/specialized support), and data services (including data management, data analysis, and business intelligence services). The contract terms included an effective date of July 1, 2025 for a three (3) year term, expiring June 30, 2028. There was an automatic renewal for successive one (1) year terms unless either party provides written notice for non-renewal at least sixty (60) calendar days prior to the end of the term. The fiscal impact includes annual service fees per active student record, plus possible fees for value-added services. The fee schedule was included in Exhibit B. The Superintendent recommended approval of this item. Mr. Tsai asked the Board if there were any questions.

Ms. Finn asked whether the previous contract had ended, to which Mr. Tsai confirmed that it had.

Ms. Chohan moved to approve the OFL-BP Student Information Systems Services Agreement Between Education Dynamics, Inc. and OFL-Baldwin Park, Inc. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.9 OFL-BP Special Education Policy

Ms. Russo presented the OFL-BP Special Education Policy. The Board was asked to review and consider approval of the OFL-BP's Special Education Policy. This policy provided basic information about OFL-BP's special education program and complies with the requirements of Education Code Section 56195.8. Accordingly, it could be used in the event of a complaint or to comply with a Public Records Act request related to policy. OFL-BP is a member of the East San Gabriel Valley Special Education Local Plan Area ("SELPA"). As an LEA member of the SELPA, it has been advised in the past that the School adopt a Special Education policy. This policy was drafted and reviewed by legal counsel. Ms. Russo asked the Board if there were any questions.

Ms. Finn asked Ms. Russo if she had any questions when reviewing the policy. Ms. Russo stated she only made minor changes to the policy such as language to more closely align with the language of the Special Education Specialist.

Ms. Chohan moved to approve the OFL-BP Special Education Policy. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.10 OFL-BP Student Handbook for Fiscal Year 2025-2026

Ms. Frymark presented the OFL-BP Student Handbook for Fiscal Year 2025-2026. The Board was asked to review and consider approval of the OFL-BP Student Handbook for Fiscal Year 2025-2026. The student handbook is an annual handbook made available to students, parents and legal guardians upon enrollment. This handbook is a routine, operational handbook that includes general school information including Academics, Student Conduct and School Safety, Health and Wellness, and other required notifications. The 2025-2026 Student Handbook was reviewed and revised to include the following updates: Organizational and structural revisions were made to improve the handbook's overall functionality. These changes ensure the document is more useful and aligned with user needs. These improvements in usability will contribute to operational efficiencies by making the handbook easier to navigate, minimizing translation costs, and reducing site-level printing. Highlights of the new policy additions to the handbook include the Student Cell Phone Use Policy and Student Medical Leave Policy. Updates to major policies in the handbook include the: Anti-Discrimination, Harassment, Intimidation and Bullying Policy; Discipline Policy; Search and Seizure Policy; Uniform Complaint Procedures Policy; Title IX Polic; and Suicide Prevention Policy. The handbook will be added to the School's website for digital access. The handbook was developed in collaboration with School leadership and reviewed by legal counsel. The fiscal impact included possible lower operational costs. The Superintendent and Director of Schools recommended approval of this item. Ms. Frymark asked the Board if there were any questions, to which there were none.

Ms. Chohan moved to approve the OFL-BP Student Handbook for Fiscal Year 2025-2026, in its substantive form, and to authorize the Superintendent of OFL-BP, in consultation with legal counsel, to make revisions to the student handbook throughout the 2025-2026 academic year, if necessary, to align with necessary updates, new legal requirements, or updates to the Education Code, and ratify actions taken related thereto. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

5. Announcement for Reason for Closed Session

Ms. Jedlinsky stated the agency representative was the Board Members and President Jocelyn Finn, representing the Superintendent as an unrepresented employee.

Ms. Finn announced the reason for closed session. The Board recessed into closed session.

CLOSED SESSION

6. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code section 54957.6.)
   Unrepresented employee: Superintendent

OPEN SESSION

The Board adjourned closed session and reconvened into open session.

7. Public Report on Action Taken in Closed Session, if any

Ms. Finn reported that no action was taken during closed session.

8. Items for Information and/or Action

C.11 OFL-BP Superintendent Employment Agreement

Ms. Wilkinson presented on the OFL-BP Superintendent Employment Agreement. The Board was asked to review and consider approval of the OFL-BP Superintendent Employment Agreement between OFL-Baldwin Park, Inc. and Ms. Ileana Kiriakos. The employment term shall be effective from July 1, 2025 through June 30, 2030. The hourly base compensation rate was $106.83. The payment schedule was in approximately twenty-six (26) equal payments, less applicable taxes, deductions, and withholding authorized by law or in writing by the employee. Compensation will automatically increase by 4% annually on July 13th during the term. The fiscal impact was detailed within the contract. Ms. Wilkinson asked the Board if there were any questions, to which there were none.

Ms. Breen moved to approve the OFL-BP Superintendent Employment Agreement in its substantive form, with an hourly rate of $106.83; to authorize 9 Dot and the School’s legal counsel to work with Superintendent Ileana Kiriakos to finalize the details of the employment contract with no changes to compensation; and to authorize the final employment contract to be executed by an officer of the School and by Superintendent Ileana Kiriakos. Ms. Chohan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.12 OFL-BP Year-Round Incentive Compensation Program for 2025-2026: Superintendent

Ms. Wilkinson presented on the OFL-BP Year-Round Incentive Compensation Program for 2025-2026: Superintendent. The Board was asked to review and consider approval of the OFL-BP Year-Round Incentive Compensation Program for 2025-2026: Superintendent. The Board had adopted a discretionary year-round incentive program in order to recognize and reward exceptional performance, significant contributions, and substantial accomplishment by the Superintendent during the fiscal/school year. Metrics were based on the Schools’ goals and responsibilities, and must be met in order for the Superintendent to receive the incentive compensation. Ms. Wilkinson reviewed the four (4) areas of incentive criteria that must be met. The first area was SB740 Compliance to ensure each eligible school meets the SB740 spending requirements by the annual deadline, with no funding withheld. The second area was Enrollment Growth, with the goal to achieve at least 1% year-over-year enrollment growth across the network. The third area was Charter Renewal Readiness, in which all charter renewal applications are submitted on time, and all schools are on track for successful renewals. The fourth area was Leadership Development and Retention to strengthen leadership alignment and stability by providing targeted training tied to the mission and model, and retaining at least 90% of school site leadership throughout the year. The fiscal impact was maximum incentive eligibility of $1,250. Ms. Wilkinson asked the Board if there were any questions, to which there were none.

Ms. Finn moved to approve the OFL-BP Year-Round Incentive Compensation Program for 2025-2026: Superintendent, including a year-round incentive eligibility of up to $1,250, as presented. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.13 OFL-BP Membership Agreement between OFL-California, Inc. and OFL-Baldwin Park, Inc.

Mr. Bordo presented the OFL-BP Membership Agreement between OFL-California, Inc. and OFL-Baldwin Park, Inc. The Board was asked to review and consider approval of the OFL-BP Membership Agreement between OFL-California, Inc. (“OFL-CA”) and OFL-Baldwin Park, Inc. Mr. Bordo stated, as the Board is aware, the School is operated by a nonprofit corporation that has a sole member, OFL-CA, which is a separate nonprofit entity that holds limited governance powers. Some authority OFL-CA holds includes the appointment and removal of Board members, as well as the power to amend the School’s bylaws when appropriate. This structure ensures consistency in operations across the boards in the Opportunities For Learning (“OFL”) network of schools. Mr. Bordo explained that the Internal Revenue Service (“IRS”) has recently increased expectations for sole member entities, requiring them to engage in more substantive activities beyond governance functions to maintain tax-exempt status. The School has been transitioning certain administrative functions away from third-party vendors and in-house to OFL-CA. OFL-CA’s responsibilities will include providing various services directly to the School such as support for the Superintendent Board member recruitment, coordination of Board retreats and related meetings, enrollment, marketing, brand oversight, risk management, and potentially additional services as needed based on feedback from school leadership and staff.. The School anticipates paying a fee of 1% of its total revenue in exchange for these services. Each school within the OFL network will contribute similarly to support OFL-CA’s ongoing operations. This service model will be evaluated over time and adjusted as necessary. Mr. Bordo noted that, due to the upcoming July 1st start of the school year, the full services agreement may not be finalized by that date and would therefore come back to the Board for ratification. Mr. Bordo asked the Board if there were any questions.

Ms. Finn asked the reason behind the naming of “sole member”. Mr. Bordo explained the term “sole member” is used because there is only one member, and the statute that permits it calls it a “sole statutory member”. He noted that, unlike limited liability companies or corporations with lots of shareholders and members, the IRS and Congress want it to be one member of a nonprofit.

Ms. Breen asked when this agreement would return to the Board for ratification. Mr. Bordo stated it would come back to the Board by the next scheduled Board meeting in September.

Ms. Finn moved to approve that OFL-BP school leadership and legal counsel be authorized to negotiate a written agreement with the sole member, OFL-California, Inc., concerning the services to be provided by the sole member to the School subject to ratification of that agreement after it has been completed, and to authorize the School to proceed to acquire services from the sole member. Ms. Chohan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

9. Adjournment

Ms. Finn indicated that the next regularly scheduled Board meeting will be on September 16, 2025 at 10:30 A.M. (PT).

There were no additional comments or questions prior to adjournment.

Ms. Breen moved to adjourn. Ms. Chohan seconded. The motion passed unanimously by roll call vote. The meeting was adjourned at 11:59 A.M. (PT).

Kaitlin Breen

Ms. Kaitlin Breen
Secretary, OFL-Baldwin Park, Inc.