MINUTES

OFL-BALDWIN PARK, INC.
A California Nonprofit Public Benefit Corporation

BOARD OF DIRECTORS
REGULAR MEETING

November 17, 2025

Zoom Meeting Dial-In: 1-669-900-6833
Zoom Meeting ID: 834 2443 3565

Meeting Location: 12731 Ramona Boulevard, #201, Irwindale, CA 91706

A regular meeting of the Board of Directors ("Board") of OFL-Baldwin Park, Inc., a California nonprofit public benefit corporation ("OFL-BP" or the "School") was held on November 17, 2025 at the meeting location and by teleconference according to the Agenda posted in accordance with the Ralph M. Brown Act and distributed to the Directors in compliance with the corporation's Bylaws. Members of the public were provided the opportunity to observe the meeting and offer public comment using the dial-in information provided on the Agenda.

OPEN SESSION

1. Call to Order

The meeting was called to order at 10:31 A.M. (PT) by Ms. Jocelyn Finn, President of OFL-BP.

2. Welcome and Roll Call

The following Directors, constituting a quorum of the Board, were present:

Ms. Jocelyn Finn, President and Board Member
Ms. Harprit Chohan, Treasurer and Board Member
Ms. Kaitlin Breen, Secretary and Board Member

The following individuals identified themselves as being present:

Ileana Kiriakos, Superintendent, OFL-BP
Maricela Frymark, Senior Director of Policy and Compliance, OFL-BP
Richard Moreno, Director of Schools, OFL-BP
Megan Betry, Principal, OFL-BP
Jeffrey Moreno, Assistant Principal of Instructional Operations ("APIO"), OFL-BP
Brianna Marchand, APIO of Online Programs ("OP"), OFL-BP
Evelyn Barrios, APIO of OP, OFL-BP
Kathryn Erpenbeck, Assistant Principal, OFL-BP
Deborah Repella, Senior Director of HR Operations, 9 Dot Education Solutions, LLC ("9 Dot")
Alex Salazar, Divisional Controller, 9 Dot
Janel Lee, Corporate Compliance Specialist, 9 Dot
Susan Fischer, Corporate Compliance Specialist, 9 Dot
Greg Bordo, Legal Counsel for OFL-BP, Blank Rome LLP

3. Public Comment

Ms. Finn stated members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. Members of the public were asked to limit comments to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

There were no comments made by members of the public.

4. Items for Information and/or Action

A. Consent Agenda

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the School. The Board was asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

A.1 Minutes of September 22, 2025

The Board was provided in their meeting materials with the minutes of the September 22, 2025 Board meeting for the Board's review and approval.

A.2 OFL-BP Consent Log Including Superintendent's Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards

The Board was provided in their meeting materials with the OFL-BP Consent Log Including Superintendent's Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards for the Board's review and approval and/or ratification.

A.3 OFL-BP Local Control and Accountability Plan ("LCAP")/School Plan for Student Achievement ("SPSA")/Comprehensive Support and Improvement ("CSI") Progress Update

The Board was provided in their meeting materials with the OFL-BP Local Control and Accountability Plan ("LCAP")/School Plan for Student Achievement ("SPSA")/Comprehensive Support and Improvement ("CSI") Progress Update. This progress update included highlights for each goal within the LCAP. For Goal 1, which focused on College and Career Readiness and Graduation rates, OFL-BP was on track to meet its one-year graduation rate goal with early data showing that 6.5% of all students are on track for completion, which included 3.2% for Free and Reduced Meal Plan ("FRMP") students. There was no data available for progress of English Learners ("EL"), Students with Disabilities ("SWD"), or Homeless students. For Goal 2, which focused on increased Math proficiency, the data indicated strong progress with average Math Grade-Level Equivalency ("GLE") scores rising to 9.6, which was high compared to the baseline of 7.6. This early data suggested that the School was on pace to exceed its Math growth targets in the third year of its LCAP. For Goal 3, which focused on English-Language Arts ("ELA") proficiency, the School continued to make progress with average Reading GLE scores at 9.6 for all students, which included 9.3 for FRMP students and 9.0 for Hispanic students. The preliminary California Assessment of Student Performance and Progress ("CAASPP") results indicated that 22.39% of students met the Exceeded level and 34.33% reached the Met Standards level, which was an improvement over last year's performance. For Goal 4, which focused on EL student progress, OFL-BP's current reclassification rates were at 37.5%. The early data indicated that the EL students were achieving partial growth in the Lexile measures with core course completion tracking close to their benchmarks. The updated California Dashboard results will be available at the end of this month. For Goal 5, which focused on School Climate and Engagement, OFL-BP continued to maintain a positive school climate with dropout rates at 0.4% and suspension rates at 0% for Quarter 1. Family and student engagement measures remained high, and there were no textbook insufficiencies, facilities issues, or uniform complaints reported.

A.4 OFL-BP List of Vendors for Fiscal Year 2024-2025

The Board was provided in their meeting materials with the OFL-BP List of Vendors for Fiscal Year 2024-2025. Within the School's Fiscal Policies and Procedures is the Procurement Policy, which includes subsections such as Objectives, Background, Definitions, Procedures, Recordkeeping, and Reporting. As part of the Recordkeeping and Recording requirements, for each fiscal year, 9 Dot shall maintain and regularly update a list of all vendors paid by the School, and shall provide such list to the President, at least annually. The OFL-BP List of Vendors for Fiscal Year 2024-2025 is the required reporting noted above. Additionally, at the end of each fiscal year, the School shall evaluate each vendor to whom the School paid more than $500,000.00 in such fiscal year, and shall provide a copy of such vendor evaluations to the President. All vendor evaluations should include information as to whether or not: i) the deliverables are consistently on time and in good condition; ii) the quality of services or products is consistently high and meets the School's needs; and iii) the vendor is professional and knowledgeable. The evaluations of vendors to whom the School paid more than $500,000.00 in such fiscal year shall be provided to the President by the School leadership.

A.5 OFL-BP General Liability Insurance Renewal

The Board was provided in their meeting materials with the OFL-BP General Liability Insurance Renewal. The Board was asked to review and consider the approval and/or ratification of the OFL-BP General Liability Insurance Renewal, including Property, General Liability, Educators Legal Liability, Crime, Cyber, Student Accident, Fiduciary, Umbrella, and Worker's Compensation Insurance policies and quotes, as approved by the President. The Package Policy included General Liability, which protects the corporation if it causes injury to others or damage to others' property. It also included Property insurance to protect against most risks to property such as fire and some weather damage. The Educators Legal Liability protects the educational institution against the damages that it could incur as a result of real or alleged wrongful acts. This policy also protects the Board members as directors of the educational institution. Fiduciary liability was coverage for individuals who either have a part in the decision-making of an employee benefit plan, administer a plan or its assets, or whose name or title is included on the benefit plan documents. Crime insurance provides protection for loss of money, securities, and other assets resulting from dishonesty, theft, or fraud. Cyber liability insurance can cover the costs associated with data breaches, including breaches of sensitive customer/student employee information, and cyber-attacks on the business. Those costs can include such things as lost income due to a cyber event, costs associated with notifying customers affected by a breach, costs for recovering compromised data, costs for repairing damaged computer systems and more. Student Accident (base and catastrophe) covers students and their parents/guardians from costs associated with becoming injured at school events. Worker's Compensation provides medical expenses, lost wages, and rehabilitation costs to employees who are injured or become ill in the course or scope of their job. Umbrella insurance acts as excess coverage, and is mostly the primary insurance for losses not covered by other policies. The expiring General Liability Insurance premium from October 1, 2024 to October 1, 2025 was $98,281. The proposed General Liability Insurance premium from October 1, 2025 to October 1, 2026 was $94,902, which was a decrease of 3%. Please note that the premium noted can be variable throughout the policy period and does not include any significant changes to staffing or payroll, center location changes, center moves, center updates/renovations, or anything else that is required according to the needs of the business. This always varies year to year depending on operational needs. According to OFL-BP's Fiscal Policies and Procedures, the annual renewal of Property and Casualty Insurance, General Liability Insurance, and Health Insurance may be approved by an Officer of the School provided that such renewal does not exceed an annual increase of 25% and subject to ratification by the Board. Any changes to the scope of insurance coverage or the amount of liability limits shall require prior approval by the Board. The fiscal impact was $94,902. The Superintendent recommended the approval of this item. The proposed motion was to ratify the OFL-BP General Liability Insurance Renewal, including General Liability and Property Package, Educators Legal Liability, Crime, Cyber, Student Accident, Fiduciary, Umbrella, and Worker's Compensation Insurance policies and quotes, as approved by the President.

Ms. Breen moved to approve the Consent Agenda. Ms. Chohan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

B. <u>Information Item(s)</u>

B.1 OFL-BP Charter Update

Ms. Betry presented the OFL-BP Charter Update. The total enrollment for OFL-BP in Month 3 was one hundred thirty-one (131) students, including thirty-five (35) Special Education ("SPED") students, thirteen (13) English Learner ("EL") students, and six (6) Foster/Homeless students. Ms. Betry shared that the monthly student progression rate for Month 3 was 88.74% and for Month 4 was 91%, and there was a 17% increase in credit attainment over the first four (4) months. For Academics, OFL-BP completed the first trimester of Small Group Instruction ("SGI") classes in English, Math, Science, and Spanish. The School hosted an Engineer and Design Challenge in October with two (2) teams reaching the finals. The School had increased scores on the California Assessment of Student Performance and Progress ("CAASPP"), and continued to deep dive into the California Dashboard data to understand trends and find the areas of strength and focus for the school year. Ms. Betry shared that the School reached its highest level for English on the California Dashboard results. For Student Engagement, OFL-BP offered various groups and clubs for students to join which included the College Readiness Experience the World ("CREW") cohort, Student Council, Art Club, Field Sports, and E-Sports. Additionally, the School offered various field trips which included a SpaceX tour, a visit to the Museum of Tolerance, a Southern California College and University tour, a Pathways trips to Washington, D.C. and New York, and a tour of SoFi Stadium. The students had the opportunity to participate in fun activities, such as the Fall Dance, the Engineering and Design Challenge, Senior Interviews, and Picture Day. For Staff Engagement, the School offered a tour of Homeboy Industries in Los Angeles to support team building. Ms. Betry asked the Board if there were any questions.

Ms. Finn asked how the School was able to increase the credit attainment rate. Ms. Betry indicated that the School was intentionally focused on the four-and-five-year graduation rates to ensure the students' success. The School recently completed the first trimester of Small Group Instruction ("SGI") classes in English, Math, Science, and Spanish, and the American Sign Language Dual Enrollment program.

Ms. Finn asked what question would Ms. Betry like for the Board to ask. Ms. Betry shared that she was proud of the success of OFL-BP and the hard work of Assistant Principal, Ms. Erpenbeck.

Ms. Barrios presented the OFL-BP Charter Update for Online Programs ("OP"). In September, the OP staff participated in an in-person Cardiopulmonary Resuscitation ("CPR") and Automated External Defibrillator ("AED") certification training. This vital training equipped the team members with the skills and confidence to respond effectively in emergency situations. Staff shared that the session was engaging and highly informative, with many noting they retained more knowledge this year than in previous trainings, which was a strong indicator of the program's effectiveness and impact. The OP high school students enjoyed the Fall School Dance, which had a Candyland theme, in the city of Alhambra. The event brought together students for a night of fun, music, and celebration. Many students shared how much they loved the vibrant venue and music selection. For Engagement, the OP's Post-Secondary Counselors hosted an engaging College Week in October that was designed to inspire and prepare students for their future academic journeys. Throughout the week, the students participated in multiple interactive virtual sessions to explore different types of colleges, learn about dual enrollment opportunities, and understand the range of degree options available. In addition, the students attended an in-person college tour, heard from a panel of OP alumni currently enrolled in college, and developed essential skills to support their college readiness. For Academics, the OP leadership team completed the first round of data dives with staff to look at first-quarter results to celebrate progress and identify opportunities for growth. These collaborative conversations were part of the OP's ongoing commitment to using data to drive decisions, strengthen instruction, and ensure every student's success. The leadership team was proud to engage in these consistent, purposeful discussions with staff to make meaningful adjustments that keep the program moving forward. The OP's Monthly Student Progression ("MSP") was 91.6%. The average core course completion rates were as follows: 4.4 units in English, 4.2 units in Math, 5.2 units in Science, and 5.5 units in Social Science. The OP's credit attainment rate was 59.1%. Ms. Barrios asked the Board if there were any questions, to which there were none.

B.2 OFL-BP School Wellness Policy Progress to Goals Update

Ms. Marchand presented on the OFL-BP School Wellness Policy Progress to Goals Update. The School has adopted a Wellness Policy which contains annual goals in various wellness related categories such as Nutrition Education, Nutrition Promotion, Physical Activity and Education, and School-Based Activities. The School shall provide no less than one (1) update per semester to the Board on progress made toward goal achievement. For Nutrition Education, the students were offered elective courses, such as Health and Food and Nutrition, that provide nutrition education. There were seventy-six (76) courses completed in the 2025-2026 school year thus far. For Nutrition Promotion, the School successfully shared the first quarterly bulletin which included healthy eating tips, promoted mental health awareness, and educational opportunities for students and families. For Physical Activity and Education, all students were offered Physical Education courses with seventy-seven (77) students who have completed a Physical Education course in this school year. The students were also offered opportunities to participate in Sports such as Basketball, Cheer, and Volleyball. For School-Based Activities, OFL-BP offered EmpowerU courses and Wellness Wednesday activities to students, partnered with City of Hope to offer an interactive activity to students, and also offered mental health supports through the Los Angeles Department of Health. Ms. Marchand asked the Board if there were any questions.

Ms. Breen asked what the students have to do within the Physical Education courses. Ms. Marchand indicated that the students must log ten (10) hours of physical education which includes research on a health article, a wellness article, and a diet and fitness article. The students are also offered Yoga classes that meet the criteria for physical education courses.

B.3 OFL-BP Priority 1 Local Indicator Update: 2023-2024 Teaching Assignment Monitoring Outcomes by Full-Time Equivalency

Mr. Jeff Moreno presented on the OFL-BP Priority 1 Local Indicator Update: 2023-2024 Teaching Assignment Monitoring Outcomes by Full-Time Equivalency. The California Department of Education ("CDE") released the 2023-2024 Teaching Assignment Monitoring Outcomes ("TAMO") by Full-Time Equivalency ("FTE") data report on *DataQuest* in September 2025. The CDE shall report 2023-2024 TAMO data for each Local Educational Agency ("LEA") on the 2025 California School Dashboard as part of the Priority 1 Local Indicator. Since this information was unavailable at the June Board meeting when the local indicators were reviewed, LEAs must report the 2023-2024 TAMO data at the next available meeting of the Governing Board/Body. The report provided FTE data for classroom-based teaching assignments reported by LEAs to the CDE through the California Longitudinal Pupil Achievement Data System ("CALPADS"). The CDE shares this data with the California Commission on Teacher Credentialing ("CTC") for comparison against credential authorization data, as part of the annual assignment monitoring process through the California Statewide Assignment Accountability System ("CalSAAS"). This process evaluates whether teachers are authorized to teach their assigned courses based on their Statewide Educator Identification ("SEID"). The data that was reported publicly on the Fall 2025 California Dashboard included the total number of staff members teaching at FTE, the percentage rate of staff teaching at FTE, and comparison rating to the statewide average. OFL-BP had 10.2 staff members teaching at FTE, 39.1% of staff teaching at FTE, and rated below the statewide average. Mr. Moreno shared that OFL-BP utilizes the Local Assignment Option for Alternative Settings, which was outlined in the state's Education Code. Mr. Moreno asked the Board if there were any questions, to which there were none.

B.4 OFL-BP Financial Update

Mr. Salazar presented the OFL-BP Financial Update. The OFL-BP Financial Update was based on the August 2025 close, and included the Senate Bill 740 ("SB740") report, the detailed income statement, the variance analysis, the balance sheet, and the cash forecast. On the SB740 report, the projected Second Principal Apportionment ("P2") Average Daily Attendance ("ADA") rate was 428.59. Based on the ADA projection, the total forecasted revenue was $8,424,668. Certificated Salaries and Benefits were $4,281,506, or 50.82% of revenue. Instruction and Related Services, including Certificated Salaries and Benefits, were $7,411,843, or 87.98% of revenue. For the non-instructional expenses, Operations and Facilities was $444,819, and Administration and All Other Activities was $550,518. The projected excess revenue, before the spending benchmarks were considered, was $17,487, or 0.21% excess revenue percentage on the year. The School reached and exceeded its Certificated Salaries and Benefits spending benchmark by $890,578. The School reached and exceeded its total Instructional Related Services spending benchmark by $698,449. The excess revenue with the spending benchmarks considered remained at $17,487, or 0.21% excess revenue percentage for the year. Mr. Salazar asked the Board if there were any questions, to which there were none.

Mr. Salazar reviewed the income statement, which is a line-by-line, month-by-month report of details which included the School's actuals from July through August 2025 and the budget for September 2025 through June 2026, rolled up into the SB740 report. Mr. Salazar shared the 9 Dot Accounting Department worked closely with Assistant Superintendent, Mr. Andy Tsai, and School leadership to develop a new format for the income statement. The income statement was broken down into different groupings for more detail and better focus. Mr. Salazar reviewed the Variance Analysis report and indicated that the threshold of 1% of Year-to-Date expenses was $17,913. He explained that 1% will be taken out of the year-to-date expenses as a threshold, and any variance that is favorable or unfavorable will be highlighted and explained. For Non-Certificated Salaries and Wages, this line item was over budget for July and August due to the Shared Employee Lease Agreement allocation of $384,000 for the OP team with other charters. For Certificated Additional Duties, this line item was over budget due to the credit enrichment related expenses being higher than anticipated. Mr. Salazar noted that the two (2) variances previously discussed could have budget adjustments in the October reforecast for those expense categories. For Dues and Subscriptions, the Subscriptions line item was under budget due the budget being based on prior year's activity. For Consulting, the Special Education ("SPED") Services line item was under budget due to expenses for July being received late. For Education Services, the Curriculum Development line item was under budget since no expenses have occurred as of the August close. Mr. Salazar reviewed the balance sheet, which is a snapshot of the School's assets and liabilities from inception to date. As of August 31, 2025, OFL-BP had total assets of $21,135,828; total liabilities were $10,476,051; and, total net assets were $10,659,777. Mr.

Salazar proceeded to review the cash forecast. As of August 31, 2025, OFL-BP had $1,986,090 cash in bank. At the end of the current fiscal year, June 30, 2026, the School was projected to have $3,366,840 cash in bank. Mr. Salazar shared that the note receivable from Options For Youth-Duarte, Inc. ("OFY-D") as of August 31, 2025 was $14,584,826. Mr. Salazar asked the Board if there were any questions.

Ms. Finn asked what prompted the change of format for the income statement. Mr. Salazar indicated that the change of format helped all teams to improve the analysis and monitoring of this report.

C. Action Item(s)

C.1 OFL-BP Unaudited Actuals Financial Report for Fiscal Year 2024-2025

Mr. Salazar presented the OFL-BP Unaudited Actuals Financial Report for Fiscal Year 2024-2025. The Board was asked to review and consider the approval of the OFL-BP Unaudited Actuals Financial Report for Fiscal Year 2024-2025. Each year, California's Transitional Kindergarten through Grade Twelve ("TK/K-12") school districts, County Offices of Education ("COEs"), charter schools, and joint powers agencies, all commonly known as LEAs, submit annual financial reports to the CDE. The Financial Accountability and Information Services ("FAIS") Office, within the CDE, is responsible for annually collecting, reviewing, and preparing the financial data for dissemination. Pursuant to Education Code Sections 1628 and 42100, unaudited actual data for COEs, school districts, joint powers agencies, and charters were due to the CDE by October 15, 2025. School district and joint powers agencies data must be submitted via the COE; charter school data must be submitted via the charter authorizing agency and the COE. The financial data was due to COEs and authorizing agencies (for charter schools) by September 15, 2025. The report included the certification page, which was certified by Principal Megan Betry, and shall be passed onto the Baldwin Park Unified School District and the Los Angeles COE. In this report, the revenue was $7,386,819. Additionally, the report included a summary of restricted and unrestricted revenues for the School, as well as the breakdown by object code for certificated salaries, noncertificated salaries, employee benefits, and books and supplies. The total expenditures for the School were $7,988,535. The School had a deficit of $601,716. The projected fund balance was $8,476,423. Mr. Salazar noted that the School ended in a very good position for the year, and there were no questions from the Baldwin Park Unified School District or the Los Angeles COE. There was no fiscal impact. The Superintendent recommended the approval of this item. Mr. Salazar asked the Board if there were any questions, to which there were none.

Ms. Finn moved to approve the OFL-BP Unaudited Actuals Financial Report for Fiscal Year 2024-2025. Ms. Breen seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

5. Adjournment

Ms. Finn indicated that the next regularly scheduled Board meeting will be on January 20, 2026 at 10:30 A.M. (PT). There were no additional comments or questions prior to adjournment.

Ms. Breen moved to adjourn. Ms. Chohan seconded. The motion passed unanimously by roll call vote. The meeting was adjourned at 11:20 A.M. (PT).

Kaitlin Breen

Ms. Kaitlin Breen
Secretary, OFL-Baldwin Park, Inc.